



LGSETA

CREATING GREATER IMPACT

INVITATION FOR PROSPECTIVE BIDDERS

LEASING – KIMBERLY CBD OFFICES

The Local Government Sector Education and Training Authority (LGSETA) is a public entity established in terms of Section 9(1) of the Skills Development Act, No 97 of 1998. The Mandate of the LGSETA is to facilitate skills development for the local government sector, through developing a sector skills plan, and implementing learning programs in support thereof. The vision of the LGSETA is to be the lead SETA by facilitating skills development at municipal level across South Africa.

The LGSETA hereby extends an invitation to experienced service providers to respond to the following request.

TENDER	RFP / RFI NO.	EVALUATION CRITERIA	DOCUMENT FEE	COLLECTION OF BID DOCUMENTS
LGSETA hereby requests interested parties to submit their proposals for the provision of office space for leasing. The proposed space should consider the following requirements. (a) Floor space 220m ² office inclusive of storage, server room, Boardroom, ablution facilities and waiting area, personnel complement 7 to 8 Parking facilities. Accessibility and availability for the leasing in Kimberly CBD in Northern Cape .Occupation will be 1 July 2016 (Tentative). For more information please visit our website: www.lgseta.org.za/supplychain/tenderinvitations	LGSETA/ OFFICESPACENC/2016/10	80/20 Points 80 for price and 20 Points for BBBEE Level	FREE	Documentation will be made available from 09 May 2016 on request at: procurement@lgseta.org.za or can be collected from LGSETA Head Office Located at 1st Floor , 47 Van Buuren Road Bedfordview 2007 Closing Date: 30 May 2016 at 12h00pm

Bid documents will be made available from: 09 May 2016 at LGSETA Head office, weekdays from 08H00 until 16H00.

BID DOCUMENTS ARE NOT TRANSFERABLE: Hard copies of the tender documents can be collected at the LGSETA Head Office located at 1st Floor, 47 Van Buuren or can be requested via email at: procurement@lgseta.org.za

Please quote a tender reference number in all correspondence. Correspondence without a reference number will not be attended to.

LGSETA reserves the right to withdraw, cancel or not to award any tender issued. LGSETA shall only accept DTI criteria as proof of B-BBEE status.

The Bidder will also be expected to meet a minimum of 70 points on the functionality criteria in order to qualify for the next evaluation phase.

For more information, contact Supply Chain Office on procurement@lgseta.org.za by no later than 20 May 2016 @16h00. All queries received will be compiled into one document and an email response will be sent to all bidders who collected the bid documents.

CLOSING DATE AND TIME: 30 MAY 2016 AT 12H00PM

Proposals must be delivered to the following address and submission register must be signed off: The Supply Chain Office 47 Van Buuren Road, 1st Floor, Bedfordview, 2007.

Bids received by email, facsimile or similar medium will not be considered.

Note: No late submission will be accepted.