



# LGSETA

CREATING GREATER IMPACT

## INVITATION FOR PROSPECTIVE BIDDERS

The **Local Government Sector Education and Training Authority (LGSETA)** is a public entity established in terms of Section 9(1) of the Skills Development Act, No 97 of 1998. The Mandate of the LGSETA is to facilitate skills development for the local government sector, through developing a sector skills plan, and implementing learning programs in support thereof. The vision of the LGSETA to be the lead SETA by facilitating skills development at municipal level across South Africa.

**The LGSETA hereby extends an invitation to experienced service providers to respond to the following request.**

TENDER	RFP NO.	EVALUATION CRITERIA	NON-REFUNDABLE FEE
Suppliers who will be able to supply Desktop Computers and Laptops <b>This is a once off supply and delivery.</b>	LGSETA/ ICT/2016/09	80/20 Points for price and 20 Points for BBBEE Level	R500.00

**COLLECTION OF BID DOCUMENTS:** Bid documents will be made available from 12 April 2016, weekdays from 08H00 until 16H00, subject to valid proof of payment.

**A non-refundable tender document fee of R500 for each tender document is payable by bank deposit and or EFT. Banking details are as follows: ABSA Bank; Branch Code: 632005; Account Number: 0100159031; Account name: Local Government Sector Education Training Authority (Please quote the relevant tender reference number & your Company Name).**

**BID DOCUMENTS ARE NOT TRANSFERABLE:** Hard copies of the tender documents can be collected at the LGSETA Head Office located at 1st Floor, 47 Van Buuren Road, Bedfordview, 2007 (also subject to valid proof of payment). **Please quote a tender reference number in all correspondence. Correspondence without a reference number will not be attended to.**

LGSETA reserves the right to withdraw, cancel or not to award any tender issued. **LGSETA shall only accept DTI criteria as proof of B-BBEE status.**

**The Bidder will also be expected to meet a minimum of 70 points on the functionality criteria in order to qualify for the next evaluation phase.**

**For more information, contact:** Supply Chain Office on, [procurement@lgseta.org.za](mailto:procurement@lgseta.org.za) by no later than 19 April 2016 at 16h00. All queries received will be compiled into one document and an email response will be sent to all bidders who collected the bid documents.

**CLOSING DATE AND TIME: 22 APRIL 2016 AT 12H00PM**

**Proposals must be delivered to the following address and submission register must be signed off: The Supply Chain Office 47 Van Buuren Road, 1st Floor, Bedfordview, 2007. Bids received by email, facsimile or similar medium will not be considered.**

**Note: No late submission will be accepted.**