



LGSETA

CREATING GREATER IMPACT

The Local Government Sector Education and Training Authority (LGSETA) was established in terms of the Skills Development Act No. 97 of 1998 and is responsible for skills development within the Local Government sector. The SETAs were relicensed by the Minister of Higher Education and Training, extending their licence period to 31 March 2020. Accordingly, employment with the LGSETA is determined for a fixed period and aligned to the SETA licence term.

CHIEF EXECUTIVE OFFICER – (1 POST) – Ref no.: CEO/001

The LGSETA seeks a seasoned candidate with a minimum of 10 years senior management experience within the skills development sector. The incumbent will be responsible for achieving maximum return on public funds administered through the overall direction of the LGSETA business; coordinate the efforts of senior executives; as well as work with senior executives and the Accounting Authority to develop short and long term objectives and adoption of appropriate strategies in line with government's national skills development agenda. Furthermore, represent the organisation to its stakeholders, the Accounting Authority, relevant Parliamentary committees and the general public as the Accounting Officer of the LGSETA.

Job requirements: Honours degree in business management or industry related field (NQF level 8) • Masters' Degree in business administration and/or management, such as an MBA or MBL would be an added advantage • A minimum of 10 years' experience in management at Chief Executive, (Executive) director and / or Executive Management level within a skills development, public entity or multi-faceted business environment. • A proven record of accomplishment of strong leadership and business acumen skills with a high degree of accountability within the public sector environment.

Key Performance Areas: Provide leadership and direction towards the achievement of the organisation's vision, mission, strategy, goals and objectives • Monitor and push performance of executive members on strategic goals to ensure targets & objectives are met • Develop an annual budget prepared in the context of the LGSETA's Strategic Plan for recommendation and approval of the LGSETA Accounting Authority, Department of Higher Education and Training (DHET) and Treasury – this function is done in collaboration with the Executive team, particularly the CFO • Ensure that staff implements appropriate and sound accounting procedures and policies in compliance with Generally Accepted Accounting Practices (GAAP) • Ensures the LGSETA and its mission, programmes and services are consistently presented positively to relevant stakeholders • Acts as a liaison between the LGSETA Board, DHET, Treasury and other relevant stakeholders; with specific reference to strategic partnerships, performance delivery environment, capacity building and organisational environment • Ensures the development of, and adherence to operating policies, systems and practices that meet legal, legislative, policy and regulatory requirements in order for the LGSETA to achieve its objectives while maintaining accountability • Maintain sound corporate governance within the organisation • Set the ethical tone for LGSETA and its Management by taking all reasonable steps. • Assess the principal risks of the LGSETA and ensure that these risks are being monitored and managed.

Interested applicants are invited to send their applications to the following e-mail: careers@lgseta.org.za attention: Mr Odwa Chabula. The submitted application/s should consist of a covering letter & Curriculum Vitae (CV) with contactable referee details, and should clearly state the job title and its reference number.

THE CLOSING DATE: **08 June 2018.**

NB: The LGSETA reserves the right not to make any appointment, and should you not receive any correspondence from us by end June 2018, please consider your application as unsuccessful.

*** Only candidates meeting the minimum job requirements need apply.**