



LGSETA
CREATING GREATER IMPACT

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ADDENDUM

LOCAL GOVERNMENT EDUCATION AND TRAINING AUTHORITY

LGSETA/EVAL/17/18/17

PROCUREMENT DOCUMENT

February 2018

Issued by:

Local Government Sector Education
and Training Authority (LGSETA)

Submission address:

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2007

Closing date: 16 February 2018

Closing time: 12:00

Item	Description
	<p>Changes on the tender document: LGSETA would like to amend the bid document on criteria under Human Resource Capability where it says "Project leader must have 5-10 experience in evaluating skills development tenders"</p> <p>The criteria must read (Page 21): "Project leader must have 5-10 experience in evaluating tenders in Local Government sector and Public Sector"</p> <p>This applies also on Team members page 22</p>
1.	<u>Query</u>

	<p>With regards to the work that will be adjudicated, the LPD Tender, how is it structured and the geographical foot print, it is properly structured and the amount of effort that needs to go to the adjudication of the estimated 300 tenders. And out of the estimated 300 tenders, for all those who are compliant do you want site visit for all.</p> <p><u>Response</u></p> <ul style="list-style-type: none"> • The 1st question covered the issue of National foot print or the geographical spread, so the tender is out and the final document I think will be published today on our website for the LPD Tender, so I would encourage everyone to look at it as it will give you an idea of what is expected from you when coming to the evaluation. • With the spread, the training providers that are going to bid for the tender in question which is the LPD are spread across the country and the training provider we will be appointing will go train learners across 257 municipalities across the country e.g. Say Takalani cc is allocated the City of Jouburg he will then train the city of Jouburg, and Khazwinake cc allocated Kuruman will then train learners from Kuruman. • The training provider at this point we do not know where they are based or where they will be coming from, hence when checking the cost of traveling we knew it might be impossible for you to plan across. And with the Due diligence it will have to be conducted across the country.
2	<p><u>Query</u></p> <p>Are you looking for strictly experienced companies who have done similar work? or it could be that if the company has acquired a person with the required experience.</p> <p>The submission of four copies, do they all have to be in one envelope or separated, and if the project is national or provincial within Gauteng, and if national will there be similar bids on the other provinces, and would you be able to bid for as a Team that will run the project we here for today and in another province bid as a service provider to provide a certain skill.</p> <p><u>Response</u></p> <ul style="list-style-type: none"> • We are spread across the country with provincial offices, with here being the head Office with everything centralised here, we do not have supply chain in our provincial offices and everything that we do from here will not be repeated from the provincial offices therefore there won't be any similar tender like this one. • There won't be any other tenders similar to this one. • With regards to copies being in one envelope it depends on your submission, if your submission is thick then you can separate them in different envelopes label the tender name and bidder name and bind them with rubber bands and clearly marked. • The issue of the company, if the company has experience, are we looking at the company experience, and what if the company does not have this experience but with an

	<p>experienced team,, if you look at the split of the criteria its divided in two covering that question, were we have the bidder experience and also human resource were we look at the team.</p>
3	<p><u>Query</u></p> <ol style="list-style-type: none"> 1. And in terms of the BEC, would it an outsourced function? 2. And with the work that would be performed and the tender that is closing on the 2nd March, we need to review the terms of reference and specification or is that already completed? <p><u>Response</u></p> <ul style="list-style-type: none"> •
4	<p><u>Query</u></p> <p>There's a structure you put on pricing, and it is based on mile stones that need to be completed, I need clarity on that as it might cause confusion in terms of how we submit our pricing. You expect pricing to be based on that or to be based on resources put into the project, and how do you medicate between the two because if you put pricing a million rand for trench 1 and another service provider put probably the same thing 10 resources with whatever amount given, so how will you put that thing together because it has an impact in the project</p> <p><u>Response</u></p> <ul style="list-style-type: none"> • The time line of 3months it's our wishful thinking wishing that the person who will be appointed will try and do it, and with the question of where by someone projecting 2 resources, the minimum that the project requires is that your team should at least consist of a minimum of 3 members, not less than 3 and depending on how you spread it you might give more. • When coming to pricing hence we gave you the number, I know it's quite not an easy task hence the traveling we took it for the due diligence because we knew it won't be a problem, but on how you are going to package and structure your pricing it's up to the organization. • When pricing us for example you give us R600 000.00 having 3 members, your pricing for us, with these trenches we have given here it's meant that we will be paying you per trench based on the trench percentage of the amount you priced us for, after all the requirements have been covered and we are pleased with, not to say we will pay after the entire project has been completed
5	<p><u>Query</u></p> <p>On the issue of the companies having done similar job for 5 – 10 years with the value of plus 20 million in value, on the question what am saying is that the standard is it not too accommodative for even the current legislation of preferential procurements.</p>

	<p>My second question, does traveling has allowance apart from the pricing that has been set by a company bidding for this tender, or the price should be included even if its unknown how many destinations will be travelled</p> <p><u>Response</u></p> <ul style="list-style-type: none"> • The travelling, you mentioned the allowance, we mentioned that the travelling allowance LGSETA will cover it, meaning you will submit a spreadsheet with your travel details, then our SCM Travel team will source for those traveling's, covering Bed Breakfast and Dinner, not Lunch
6	<p><u>Query</u></p> <p>I'd like to do a follow up especially on the value of the work done previously of 20 Million trash whole, is it an aggregate amount or per project, it's not clear from the spread and time line of 3 months.</p> <p>With the cv's do you want them plain or as part of the proposal because it all depends on how you structure your proposal, where you can give summaries profile of a team member, or you want us to provide attachments</p> <p><u>Response</u></p> <ul style="list-style-type: none"> • With the 20 million we are looking at a project, this LPD Tender, the value of the work and risks accompanying the project, we are looking at half a billion of the value of the work that needs to be done, and with that work we cannot risk appointing a supplier who's not that experienced with similar value, as we are looking for some who has done similar work of this magnitude not someone to start with this one. • When projecting the time frame the organisation should project a realistic and reasonable time frame, when putting a team meaning you will also be looking at that and the value. • You asked whether the cv's should be summaries o in a company profile or as an attachment, you may list them on profile of the organisation, and it's always best when you have them as an attachment because they are going to be evaluated independently, because when you give them in a company profile they will be looked in the company side, so it's ideal to have them as attachments but clearly indicating them
7	<p><u>Query</u></p> <p>Am a bit concern with the response you are giving us, initially when you responded to the 1st batch questions I was a bit comfortable because I assumed you were saying to us based on the fact that we have now on the tender document you would provide as a service provider an indicative amount to deliver this based on the timeframes that have been provided and the volumes that have been provided, because by the time you appoint us, you will appoint us before the bid closes and from where we are seating no one in this room will be able to estimate the number of bids to be received, so your recent response in terms of the costing is a bid concerning to me because when we cost, you filter in the time frame and the cost of the resources that you going to put in</p>

and if you go beyond the time you have projected, and some of the issues we might come across, one is what was mentioned by the gentlemen in terms of traveling

The CSD element you spoke about I know treasury won't give access to a none government official to CSD, so the process if you have to give us access to CSD, am definitely sure it will take you longer than the 3 days you mentioned when we started, so those things are not on us why should we then be disadvantaged on the bases that we had committed to a figure, this is coming from the first response you gave that gave me an idea to say that this is an indicative cost and now you saying it's a fixed cost, so am a bit concerned about the costing

You mentioned and I know the technical criteria is every sensitive space and most institution end up in court, so you mentioned something about submitting cv's which is documented black and white, but now when you filter in an element that is of subjective of conducting interviews, how are you then going to filter that evaluation of having interviews , I have given you a cv and the guy has 10 years of experience I have got proof he has done this thing, now you are interviewing this guy and he's not able to talk, how are you going to filter that scoring of the interview in your evaluation because it is not indicated there, normally in other bids they state that a certain portion is allocated to the interview on this one it's not indicated.

Response

- The interviews, I mentioned the interviews and you clearly indicated that for some instances you find that organisation an interview session as part of the criteria that will be evaluated, I indicated that as a scenario that it may, I did not say it's a must, so in situations where in we note that there is some discrepancy on information that can result to us asking for a presentation and that presentation will be based on what you have submitted.
- On the Issue of CSD cause I think you mentioned that they won't give you access if you are a none government official, that knowledge lets change it a bid today, they won't give you individually if you go to treasury to get access for viewing other people, as a primary user when we appoint you, we are going to get your details and load you not as a government official, so that we do give you full access for the period.

8.

Query

My question is still around your experience in terms of the bidder, I just want to ask you a scenario where the company is a startup and the owners of the organization has more than 17 years of experience, working within an SOC, and have done projects up to a value of more than 5 billion, so the owner of the business has got the experience, the company has just been operating since June last year, besides the team members that are going to be filtered in with in the project, so is this criteria or wont it disqualify such a bidder or will that be taken into consideration that the owner of the business has the experience and have been in supply chain for more than 15 years.

Response

	<ul style="list-style-type: none"> • I think this question is the same with that one from the second batch raised by the gentleman, the issue again of 5 years' experience, I also gave the issue of the risk than the organisation face, unfortunately from us we need to have, you gave an example of 10 years' experience as an individual and the organisation has been operating from last year June , again that's risk from our side we are giving a project of more than half a billion to a newly established company, you can say as an owner I have more than 15 years' experience hence we have two criteria's, we are looking at the company and the individual, so on the individual you will accumulate the points, remember this is not a mandatory to say if you are less than 5 years then you are out, which means if you are failing to get those points you must make sure that your 15 years of experience will come valuable if it is the right experience you could get the maximum points. • The scoring there are 3 columns, A B & C, A giving the criteria that we are working on, B giving the description and details of what we will be looking at on column A and column C gives the overall points on this criteria which is number 2, now we don't score here this is just to give details we will be looking at, now on the bidders experience we then split the experience and track record of the bidder, we then say 0-3 and when you don't provide information you will get 0 and when you submitted a profile demonstrating 5 years relevant experience, then you get level 1 which is 5 points of 20 and the 20 points it's a broken down of the 40 points.
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Addendum received by the Bidder and the contents thereof included in the Tender

Signature(s)

Name(s)

Date

Capacity

(Name of organization)

“Please include a signed copy of the Addendum with the Bid Submission”